

ANNEXURE - 2

PROCEDURE FOR REMITTANCE OF MEMBERSHIP FEE FOR RENEWAL

Members are requested to follow the guidelines given below carefully in their own interest and in case of any difficulty, may contact the Council immediately.

1. Printout of Challan Form available on the website may be duly stamped & signed by the Partner/Proprietor/Director of the Firm.
2. The membership certificate will be issued only after the payment is credited to the bank account of the Council and the date on which payment is credited to the account will be considered as date of payment for issuing of membership instead of date mentioned on the challan.
3. In case any member requires membership certificate urgently, than they should make the payment of membership subscription by demand draft or pay order in favour of "The Gem & Jewellery Export Promotion Council" to the Regional Office, New Delhi.
4. **The challan can be printed from the website in triplicate, and should be submitted along with the membership fees only to the Regional Office, New Delhi.**
5. Members are requested to keep one photocopy of the Challan for their own record.
6. Declaration of exports/imports incorporated in the body of the challan itself should be signed by the proprietor/partner/ director as the case may be, under the stamp of the firm and submitted without fail. Every such self declaration shall be construed to be true & valid by the Council and thus relied upon for dissemination under an order of the Govt. authority or like body. The Members explicitly agrees to indemnify and keep the Council indemnified, safe and harmless from and against any and all third party claims arising out of such dissemination of the declaration or the declared quantum of export/import, if the same turns out to be untrue and/or is the subject matter of the indemnification.
7. Membership fee is required to be paid on the basis of f.o.b. value of export of Gem and Jewellery items during the year 2013-14 (i.e. from 01-04-2013 to 31-03-2014, both days inclusive) as shown in the Annexure-1.
8. Members located outside Delhi/New Delhi should send their Challan along with a demand draft in favour of The Gem & Jewellery Export Promotion Council payable at New Delhi for the total amount payable for 2014-15 to the Regional Office, New Delhi.
9. **It may be noted that the only those ordinary members will be eligible for voting who will renew their membership on or before 30th April 2014.**
10. The request for change of panel will be accepted subject to submission of bank attested signature slip on or before 30th April 2014. The process is available through membership dash board on GJEPC website.

END

रत्न तथा आभूषण निर्यात संवर्धन परिषद

The Gem & Jewellery Export Promotion Council

क्षेत्रीय कार्यालय: F-17-18, फ्लैटेड फैक्ट्रिज कॉम्प्लेक्स,
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