

**OFFICE OF THE ADDITIONAL DIRECTOR GENERAL OF FOREIGN TRADE
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TRADE NOTICE NO. 02 / 2014-15 dated 29th October 2014.

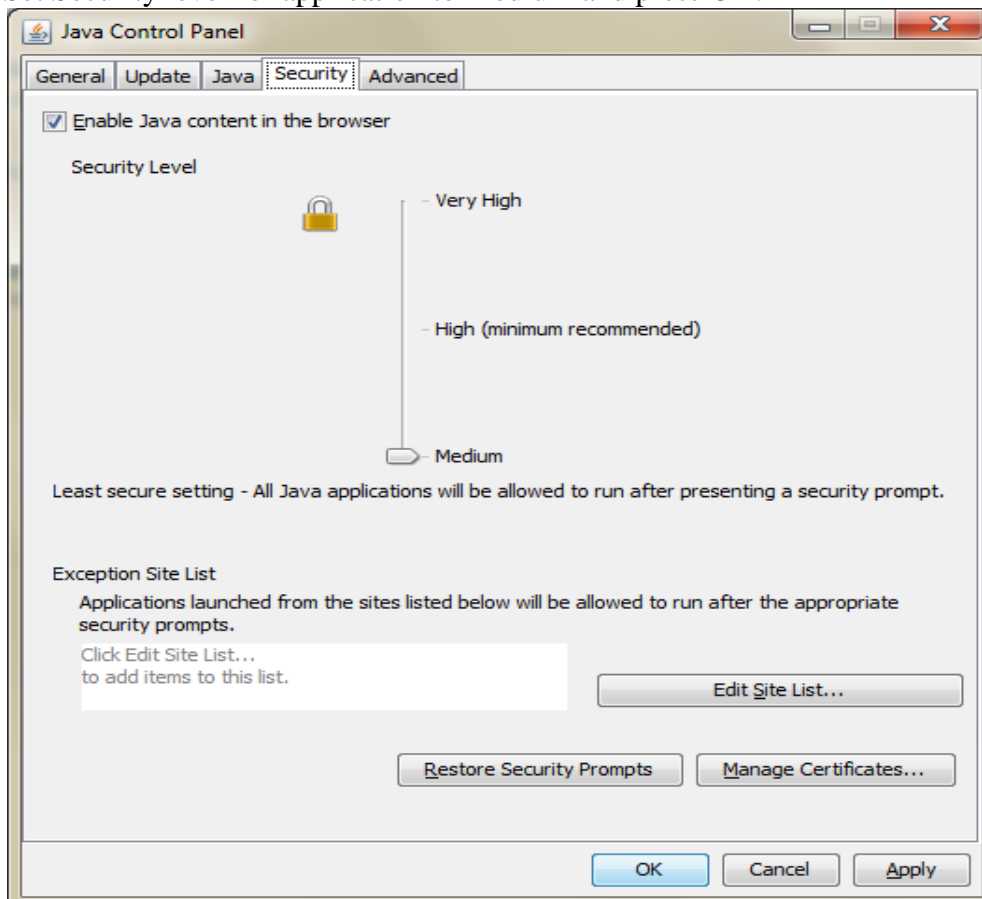
Subject: Filing of e-com applications and IEC online applications.

It is noticed that trade is finding it difficult to file their e-com applications and IEC online applications. For this the DGFT website i.e. dgft.gov.in gives the detailed procedure for helping applicants to file their applications online. You can access this by the following pathway: dgft.gov.in → in the left hand side options → go to “ECOM (read me first)” for filing online applications and for filing online application for IEC go to “Online IEC Application (Help)”. The detailed procedure is given there.

In addition to the said outlined procedure, the following steps may be followed by the trade when they file their application online for the first time and in case they face any problem/difficulty subsequently.

The pathway required to be followed in Internet Explorer while submitting the IEC or Ecom application is as follows:

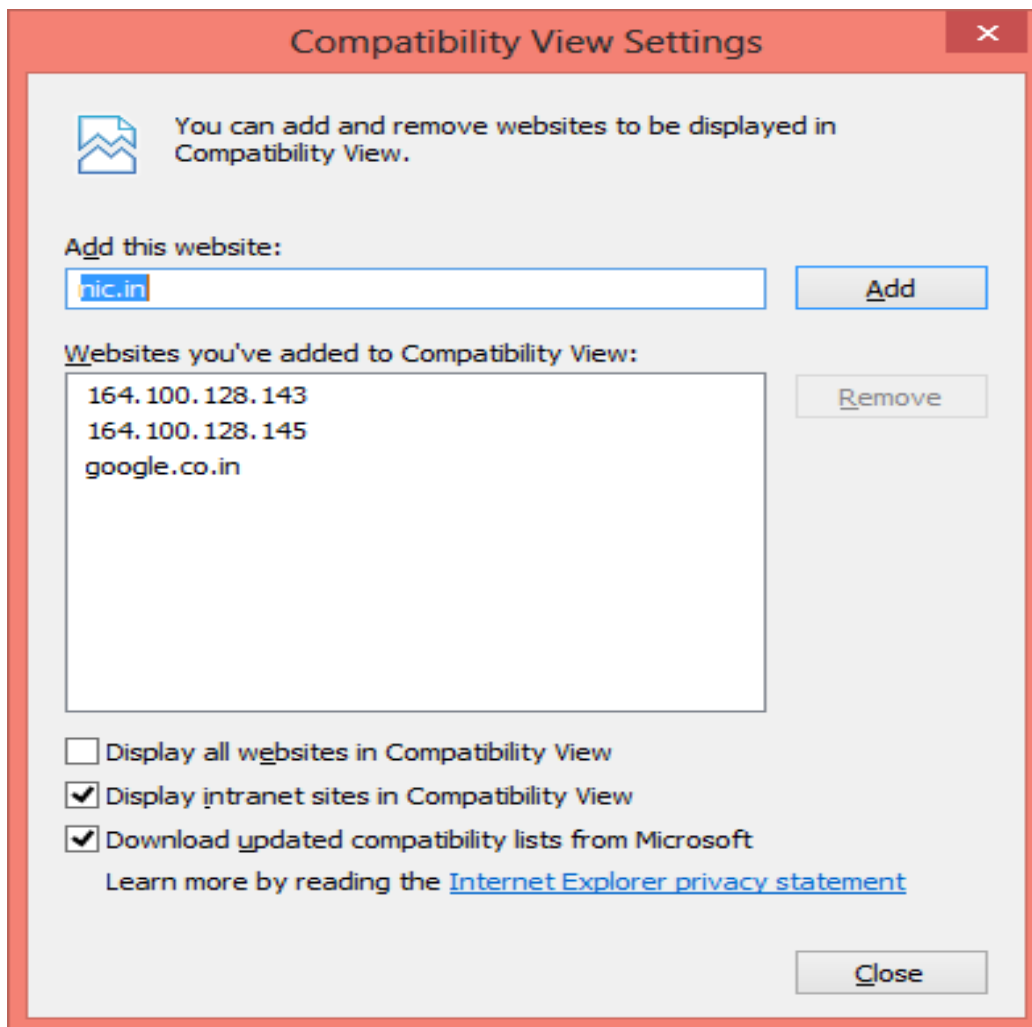
1. Open Control Panel --> java --> Security
Set Security level for application to Medium and press OK.



2. Open internet Explorer --> Tools --> compatibility view settings
Type '164.100.128.143' and '164.100.128.145' in add

It should get displayed in the box below i.e. 'Websites you've added to Compatibility View'

For clarity see below



The above steps have been detailed out to facilitate trade and help the exporters to use the electronic medium more increasingly to file applications online/ file IEC applications online.

(Dr. Kavita Gupta)

Additional Director General of Foreign Trade.

To all concerned