



## **CEO – MegaCFC (Common Facility Centre)**

The GJEPC (Gem and Jewellery Export Promotion Council) is looking for experienced personnel for the position of Chief Executive Officer (CEO) at Mega CFC, SEEPZ, Mumbai. The project is being jointly set-up by the SEEPZ-SEZ authority and GJEPC and well supported by the Ministry of Commerce and Industry (MoC&I), GoI under. The CFC aims at providing cutting edge technology, research & development and advanced training services to G&J units for making them future ready and enhancing their export businesses in the global market.

CEO of the mega common facility center would be responsible for running and administering the center successfully in terms of utilizing the capacity optimally, achieving the financial and overall sustainability and positioning the state of the art strategically in the domestic/international market among others.

### **Duties and key responsibilities of the CEO, mega CFC is briefly indicated here below:**

- Setting-up of the mega CFC in terms of issuing tenders, hiring vendors at different stage of the development of the facility, selection and installation of the machines.
- Working closely with various key stakeholders (Committee) / Government authorities to ensure smooth development and execution of the project.
- Formulating plans and strategies so as to achieve short-term and long-term objectives of the Mega- CFC.
- Generating client base for the mega CFC so that the facility can be optimally utilized and derive the benefits for the G&J sector as envisaged.
- Understanding and fulfilling the clients' requirements so as to serve them in the best possible manner.
- Reviewing the financial and non-financial reports and ensuring to make the project sustainable.
- Ensuring adherence to legal guidelines and in- house SoPs during pre and post the setting up of CFC.
- Building trusted relationships with key stakeholders including government officials, industry, foreign partners and acting as a point of contact for them
- Overall, providing strategic leadership with an ability to lay down the clear direction for achieving the set goals and running the project with strong drive and energy.

## **Qualification Required**

**Essential:** B.E (Mechanical /Electrical /Civil) with minimum 15 years of experience in Plant production and operation role of which at least the last 5 years of experience in leadership role.

**Preferable:** MBA/PGDM in Marketing / Finance /any other areas. Certification from PMI (Project Management Institute) will be an added advantage.

**Skill Set /Attributes required:** Following attributes and skills set are required for the stated position

Visionary, Decision Making /Problem Solving abilities, Leadership skills, Technical Expertise, Business Development Skills / Strategic thinking, Team Management

Interested candidates are required to send their CVs on [hr@gjepcindia.com](mailto:hr@gjepcindia.com) within 15 days from the issue of this advertisement. Application received after the deadline will not be considered. Only shortlisted candidates will be called for the selection process comprises of the written test and panel interview.

### About GJEPC

**The Gem & Jewellery Export Promotion Council (GJEPC)**, set up by the Ministry of Commerce and Industry, Government of India (GoI) in 1966, is the apex body of the gems & jewellery industry. Today, it represents over 6,800 exporters in the sector. With headquarters in Mumbai, the GJEPC has Regional Offices in New Delhi, Kolkata, Chennai, Surat and Jaipur, all of which are major centres for the industry. It thus has a wide reach and is able to have a closer interaction with members to serve them in a direct and more meaningful manner. Over the past decades, the GJEPC has emerged as one of the most active EPCs and has continuously strived to both expand its reach and depth in its promotional activities as well as widen and increase services to its members.