

NOTICE TO ALL THE ELIGIBLE VOTER MEMBERS AS PER THE FINAL VOTER LIST FOR FY 2024-2025 OF THE GEM AND JEWELLERY EXPORT PROMOTION COUNCIL (COUNCIL)

Sub.: Elections to the Committee of Administration for Panel Members, Regional Chairperson(s) and Vice Chairperson of the Council for the year 2024-25 as per Election Rules 2024 of the Council.

Ref: (i) our communication letter dated December 30, 2024 having Ref no.: No.: RO /GJC Elec 2024/2024-25/ (Letter No. 1)

(ii) our communication letter dated January 01, 2025 having Ref no.: No.: RO /GJC Elec 2024/2024-25/ (Letter No. 2)

(iii) our communication letter dated January 03, 2025 having Ref no.: No.: RO /GJC Elec 2024/2024-25/ (Letter No. 3)

Dear Member(s),

As mentioned in our letter no. 1 having Ref No.: RO /GJC Elec 2024/2024-25/ (Letter No. 1) dated December 30, 2024 regarding the mentioning of the following vacant positions for the CoA Election 2024-25 of the Council.

Sr. No	Groups	Number of Vacant Slots
1	Vice Chairperson	1
2	Regional Chairperson(s)	6
1	Diamond Panel	4
2	Gold Jewellery Panel & Other Precious Metal Jewellery Panel	2
3	Colored Gemstones Panel & Pearls Panel	1
4	Silver Jewellery Panel	0 (No election)
5	Synthetic Stones Panel/Costume/Fashion Jewellery Panel / Sales to Foreign Tourist Panel	1
6	Lab-grown Diamond Panel	0 (No election)

7	SEZ Panel	1
8	Studded Jewellery Panel	0 (No election)
TOTAL SLOTS		16

Further, as informed vide our communication letter no. 3 having Ref No.: RO /GJC Elec 2024/2024-25/ (Letter No. 3) regarding the declaration of results of draw of lots. The said result of 'Draw of lots' is as below for your ready reference:

Draw of Lots-Results									
Sr.No	Seats	No of Vacant Posts		Reservation Category					
				MSME	Status Holder	Women Entrepreneur	Young Entrepreneur	Start up	General
A.	PANEL								
1	Diamond	4		2	2		1*		
2	SEZ	1		1					
3	Synthetic Stones / Costume/Fashion Jewellery / Sales to Foreign Tourist	1			1				
4	Gold Jewellery/ Other precious Metal Jewellery	2							2
5	Colored Gem Stones /Pearls	1							1
B.	Region								
1	Western	1		1		1*			
2	Southern	1							1
3	Northern	1							1

4	Eastern	1	1					
5	Rajasthan	1		1				
6	Gujarat	1		1			1*	
Total		15	5	5	1	1	1	5

***Either or Overlapping categories to be fulfilled for reservation as per Article 24.3(e) of the Articles of Association and as per Article Article 24.3 (d) at least one seat to be compulsorily reserved for woman entrepreneur.**

Based on the aforementioned vacant posts and the result of the draw of lots, this Nomination Notice is being issued to all eligible voter members of the Council for FY 2024-25.

1. VICE-CHAIRPERSON

Pursuant to the provisions of Article 24.1(b) of the Articles of Association of the Council, 01 (one) seat of Vice-Chairperson stands vacant for the Election of CoA for the year 2024-25.

2. REGIONAL CHAIRPERSON(S) - 6 (six) seats vacant - one from each of the following Regions

- 1) Western Region
- 2) Northern Region
- 3) Eastern Region
- 4) Southern Region
- 5) Gujarat Region
- 6) Rajasthan Region

Regional Chairperson(s) will be elected by the Ordinary members of the respective regions as per Rule 8 of the Election Rules of the Council.

As per Article 24.3 of the Articles of Association of the Council and subsequent draw of lots carried out as stated above, the reservation for **Regional Chairperson(s)** will be as per the following:

1) Western Region

01 (one) seat of 'Regional Chairperson – Western Region' stands vacant & will be reserved as per Article 24.3 (a) for the categories of 'MSME' as per Article 1.1(n) of AoA and as 'Women Entrepreneur' as per Article 24.3 (d).

Note: As per Article 24.3(d) of Articles of Association 1 (one) seat shall be compulsorily reserved for women.

Therefore, in this case, the nomination for 'Women Entrepreneur' shall be valid if she is registered as 'MSME' as per Article 1.1(n), to fulfill the overlapping criteria.

2) Northern Region

01 (one) seat of Regional Chairperson – Northern Region stands vacant & will be reserved for the 'General (Unreserved) Category'

3) Eastern Region

01 (one) seat of Regional Chairperson – Eastern Region stands vacant & will be reserved for the 'MSME Category ', as per Article 1.1(n) of AoA

4) Southern Region

01 (one) seat of Regional Chairperson – Southern Region stands vacant & will be reserved for the 'General (Unreserved) Category'

5) Gujarat Region

01 (one) seat of Regional Chairperson – Gujarat Region stands vacant & will be reserved for the category of Export Houses, Trading Houses, Star Trading Houses and entities granted similar status granted under FTP of DGFT, Ministry of Commerce & Industry, Govt of India) as per Article 24.3 (b) and 'Start-up' category as per Article 24.3(c) read with Article 1.1(w).

6) Rajasthan Region

01 (one) seat of Regional Chairperson – Rajasthan Region stands vacant & will be reserved for the category of Export Houses, Trading Houses, Star Trading Houses and entities granted similar status granted under FTP of DGFT, Ministry of Commerce & Industry, Govt of India) as per Article 24.3 (b).

3: PANELS

SR. NO. 1: - DIAMOND PANEL:

Diamond Panel has total **04 (four)** seats vacant for the Election of CoA for the year 2024-25.

2 (two) seats will be reserved for '**MSME**' category [as per Article 1.1(n)];

2 (two) seats will be reserved for the category of Export Houses, Trading Houses, Star Trading Houses and entities granted similar status granted under FTP of DGFT, Ministry of Commerce & Industry, Govt of India) as per Article 24.3 (b);

1 (one) seat will be reserved from above as per Article 24.3 (c) under '**Young Entrepreneur**' (less than 40 years of age as on 31st March 2024). This reservation will be fulfilled by either of the above 4 seats or overlapping category as prescribed in Article 24.3 (e).

SR. NO. 2: - GOLD JEWELLERY AND OTHER PRECIOUS METAL JEWELLERY PANEL

Gold Jewellery and other precious Metal Jewellery Panel has total **02 (two)** seats vacant for the Election of CoA for the year 2024-25.

2 (two) seats in the Gold Jewellery and Other Precious Metal Jewellery Panel stands vacant and will be from General (Unreserved Category) entities.

SR. NO. 3: - COLOURED GEM STONES PANEL AND PEARLS PANEL

Coloured Gem Stones Panel and Pearls Panel has total **01 (one)** seat vacant for the Election of CoA for the year 2024-25.

01(one) seat in the Coloured Gemstones Panel and Pearls Panel stands vacant and will be from 'General (Unreserved) Category' of entities.

SR. NO. 4: SYNTHETIC STONES PANEL/COSTUME FASHION JEWELLERY PANEL/SALES TO FOREIGN TOURISTS PANEL

Synthetic Stones Panel / Costume Fashion Jewellery Panel / Sales to Foreign Tourists Panel has total **01 (one)** seat vacant for the Election of CoA for the year 2024-25.

01(one) seat in Synthetic Stones Panel/Costume Fashion Jewellery/ Sales to Foreign Tourists Panel stands vacant and will be reserved for the category of Export Houses, Trading Houses, Star Trading Houses and entities granted similar status granted under FTP of DGFT, Ministry of Commerce & Industry, Govt of India) as per Article 24.3 (b).

SR. NO 5: SPECIAL ECONOMIC ZONE (SEZ) PANEL

Special Economic Zone (SEZ) Panel has **1 (one)** vacant seat for the Election of CoA for the year 2024-25.

01(one) seat in the 'MSME' Category stand vacant in Special Economic Zone (SEZ) Panel and will be reserved as per Article 24.3 (a) for the category of 'MSME' (as per Article 1.1n).

4.1 Eligibility for Election

a. For Panels

The Ordinary Members of the Council who have opted for registration as a member in any one of the aforesaid 5 (Five) panels, as defined under Election rule 8.4 shall be eligible to vote through their nominated authorized representatives only as per membership records of the Council in respect of the candidates from that particular Panel. Such ordinary member should have a minimum average export turnover of the particular product/s of the panel/panel group as per the table in para 4.2 below during the immediately preceding two financial years.

b. For Regional Chairperson

The Ordinary Members of the Council who have registered in any one of the aforesaid 6 regions under Election rule 8.3, as per membership records of the Council, shall be eligible to file nomination through their nominated authorized representatives as Regional Chairperson from that respective Region. As per Article 4.2 and provision 14.2 of the Election Rules of the Council, such ordinary member should have a minimum average export turnover of Rs. 5 (five) crores during the immediately preceding two financial years.

c. For Vice Chairperson

All the Ordinary Members of the Council who have registered as members will be eligible to file nomination for the position of Vice Chairperson. As per Article 4.2 and provision 14.2 of the Election Rules of the Council, such ordinary member should have a minimum average export turnover of Rs. 10 (ten) crores during the immediately preceding two financial years.

4.2 Eligibility for Candidacy as per Article 4.2 and provision 14 of the Election Rules

A candidate standing for election to any position in the Council must satisfy the following conditions namely:

- (i) Only an Ordinary Member shall be eligible to contest as a candidate for elections to various positions in the CoA of GJEPC;
- (ii) The Turnover threshold for the positions for the elections as mentioned in Article 4.2 of AoA are as follows (Certificate of MSME to be issued by the Ministry of Micro Small and Medium Enterprises):-

Sr. No.	Position	Turnover
1	Micro Enterprises -	Minimum average export turnover of Rs. 50 Lakhs of the gems & jewellery /commodity (in case of panel), as applicable, during two financial years immediately preceding the election.
2	Small Enterprises	Minimum average export turnover of Rs. 1 crore of the gems & jewellery /commodity (in case of panel), as applicable during two financial years immediately preceding the election.
3	Medium Enterprises-	Minimum average export turnover of Rs. 2.5 crore of the gems & jewellery /commodity (in case of panel), as applicable during two financial years immediately preceding the election.
4	Others	Minimum average export turnover of above Rs. 2.5 crore of gems & jewellery/commodity (in case of panel), as applicable during two financial years immediately preceding the election.
5	Regional Chairperson	Minimum average export turnover of Rs.5 crores of gems & jewellery during two financial years immediately preceding the election.
6	Chairperson /Vice-Chairperson	Minimum average export turnover of Rs. 10 Crores of the product for Chairperson and Vice-Chairperson during the two financial years immediately preceding the election

4.3 Procedure for filing & deadline for submission & withdrawal of nomination etc as per Rule 17 of the Election Rules.

- (a) Nomination indicating the name of the authorised representative (as per Article 10 of AoA) of the Ordinary Member eligible for election to any vacant position of the CoA shall be proposed and seconded by authorized representatives (as per Article 10 of AoA) of the ordinary members of the same panel and in the event of nomination for Regional Chairperson, the same shall be proposed and seconded by authorized representatives (as per Article 10 of AoA) of the ordinary members of the same Region. In case of nomination of Chairperson/Vice-Chairperson, the same can be proposed and seconded by any authorized representative (as per Article 10 of AoA) of any Ordinary Member.
- (b) Any ordinary member de-registered or blacklisted under the Foreign Trade Policy regarding exports / imports will not be eligible to file nominations for election to the Committee of Administration. Therefore, on the original Nomination Form itself the member organization will also have to submit a declaration in writing signed by the Chairperson / Managing Director/Director/ Partner/ Proprietor, as the case may be, that it is not debarred/blacklisted under the aforesaid Policy.
- (c) The Nomination Form, in case of a Company, has to be filled up properly in all fields mentioning therein the Director Identification Number (DIN) of the contestant, as stipulated u/s 152 (3) of the Companies Act, 2013 and has to be submitted along with a

self-attested copy of the DIN if he/she is a Director in the Company. Such DIN should be valid at the time of filing of nomination and election thereof for getting declared as elected.

- (d) Nomination form to be filed in both i.e. online as well as submitted physically/through registered/speed post to the Returning Officer at any of the offices of the GJEPC, within the stipulated date, will be treated as valid.
- (e) In the event of the Returning Officer having reasons to doubt the veracity of any of the particulars/information contained in any Nomination Form received by it, the Returning Officer may call for particulars/information from the applicant /nominee or Secretary/Executive Director of the GJEPC. It will also be at liberty to call for export performance of the member concerned declared, as per the record of the GJEPC, submitted by the member during the registration/renewal of membership with the GJEPC from the Secretary / Executive Director. In case of mismatch between the two, the returning officer will call for explanation from the member in writing and it will be within his/her sole discretion to reject the nomination if the explanation is not found justified.
- (f) Nomination can be withdrawn by the candidate by letter signed by him within 4 days from the date of aforesaid display of the list of valid nominations by the Returning Officer. Withdrawal of nominations **both** i.e. by e- mail as well as physically/through registered/speed post at any offices of the GJEPC within the stipulated date will be considered or accepted by the Returning Officer. Such a withdrawal shall be final and no subsequent request, for rescinding such withdrawal shall be entertained by the Returning Officer.
- (g) Nomination can be withdrawn by the member by a letter signed by the authorized representative within 4 days from the date of announcement/ display of the list of valid nominations by the Returning Officer.
- (h) A member can file nomination and contest election for only one post, as a member of respective Panel or as Regional Chairperson or Vice-Chairperson. In case, any member/s files nomination form(s) for multiple positions then firstly only valid nomination shall be considered. Secondly, in such case, the valid nomination form(s) submitted by the member(s) shall bear the date and time of the submission on such individual form(s) as received, the form(s) submitted later in date and time shall only be considered by the Returning Officer.

Thanking you

Returning Officer

**Rajiv Jalota,
Retired IAS**

Notes:

I). Duly filled in, signed & stamped 'Nomination form alongwith all the relevant Annexures' shall be sent to the undersigned via email at returningofficer@gjepcindia.com AND also, the physical copies of the documents to be sent to the undersigned at the below mentioned addresses [as may be applicable to the member(s)] **on or before January 17, 2025 up to 5.00 p.m.**

II) To fill the Nomination form kindly click on <https://election.gjepc.org/>

ADDRESS AND OTHER DETAILS OF THE COUNCIL'S HEAD OFFICE

Shri Rajiv Jalota, Returning Officer
C/o: The Gem & Jewellery Export Promotion Council
D2B, Ground Floor, Tower D, Bharat Diamond Bourse,
Opp. NABARD Bank, Bandra Kurla Complex, Bandra (E) Mumbai - 400 051

ADDRESS AND OTHER DETAILS OF THE COUNCIL'S REGIONAL OFFICES

REGIONAL OFFICE – JAIPUR

Shri Rajiv Jalota, Returning Officer
C/o: The Gem & Jewellery Export Promotion Council
Rajasthan Chamber Bhawan, 3rd Floor, Mirza Ismail Road, Jaipur - 302 003

REGIONAL OFFICE – KOLKATA

Shri Rajiv Jalota, Returning Officer
C/o: The Gem & Jewellery Export Promotion Council
Vanijya Bhavan, 6th Flr, Left Wing, 1/1, Wood Street, Kolkata - 700 016

REGIONAL OFFICE – SURAT

Shri Rajiv Jalota, Returning Officer
C/o: The Gem & Jewellery Export Promotion Council
Tower B – 2nd Floor, Office No. B201 & B220
Surat Diamond Bourse, Dream City Khajod, Surat – 395007, Gujarat

REGIONAL OFFICE – CHENNAI

Shri Rajiv Jalota, Returning Officer
C/o: The Gem & Jewellery Export Promotion Council
Ankur Plaza III Floor, 113 (Old No 52), G. N. Chetty Road, T. Nagar, Chennai - 17

REGIONAL OFFICE - DELHI

Shri Rajiv Jalota, Returning Officer
C/o: The Gem & Jewellery Export Promotion Council,
G-42 TO 63, 2ND Floor, Flatted Factories Complex, Jhandewalan, New
Delhi - 110 055

III). Click to download the relevant annexures as mentioned below:-

- i) Annexure – C (Format of Chartered Accountant’s Certificate)

https://election.gjepc.org/images/election_nomination/download_pdfs/ANNEXURE-C.pdf

- ii) Annexure – D (Format of Undertaking)

https://election.gjepc.org/images/election_nomination/download_pdfs/ANNEXURE-D.pdf

- iii) Annexure – E (Format of Undertaking for DEL status on the letterhead)

https://election.gjepc.org/images/election_nomination/download_pdfs/ANNEXURE-E.pdf

- iv) Annexure – A-F (Format of Undertaking regarding tenure ship on the letterhead)

https://election.gjepc.org/images/election_nomination/download_pdfs/ANNEXURE-F.pdf

- v) Annexure – A-G (Format of Undertaking on letterhead regarding Ineligibility from Membership during tenure)

https://election.gjepc.org/images/election_nomination/download_pdfs/ANNEXURE-G.pdf

IV). Articles of Association (AoA) & Election Rules of the Council are available on www.gjepc.org under 'Members' section.