

# **EXHIBITOR MANUAL**

## **SHOW TIMINGS**

Details	Dates	Timings
Show Days timing for visitor	11-13 Sept 2025	2.00 pm to 10:30 pm
Show Days timing for Exhibitors	11-13 Sept 2025	12:00 pm to 11:00 PM
Space Only Exhibitor	08 – 10 Sept 2025	08 -10 Sept 2025 from 08.00 am onwards
		Setup to be finished by 4.00 pm on 10 Sept
		2025
Shell Scheme Exhibitor Booth	10 Sept 2025 –	4.00 pm to 08.00 pm
Setup	11 Sept 2025	08.00 am to 12.00 noon



## **ONLINE EXHIBITOR MANUAL:**

Exhibitors are requested to fill following 2 forms which are available on the exhibitor manual.

**Compulsory Catalogue:** 

Deadline 30<sup>th</sup> August 2025

**Exhibitor badges:** 

Deadline: 2nd September 2025

Exhibitor Badges: exhibitor can collect their badges at the venue

## Exhibitor passes eligibility:

Booth Size in sqm	Number of exhibitors passes
6	3
12	5
18	7
27	10
36	13
54	19
72	25
108	37



### **BOOTH LAYOUT:**

Deadline: 23th August 2025



Exhibitors need to select form the given 3 booth layout options and share their preference over the email to <a href="mailto:international@gjepcindia.com">international@gjepcindia.com</a>.

### **Booth deliverable:**

	Jewellery Booth Package						
	Option 1						
	12 sqms   18 sqms   27 sqms   36 sqms   54 sqms   72 sqr						72 sqms
1	Top Glass Counter	1	2	3	4	6	8
2	Tall Glass Showcase	1	2	3	4	6	8
3	Rectangle Table (All side Open)	2	2	3	4	6	8
4	Chairs	6	8	12	16	24	32
5	50 W LED Track Light for General lighting (White/Yellow)	8	12	18	24	36	48
6	Dustbin with Lid	1	2	3	4	6	8
7	Plug Point 15 AMP	2	4	6	8	12	16
8	Carpet			As pe	r sqm		
	0	ption 2					
		12 sqms	18 sqms	27 sqms	36 sqms	54 sqms	72 sqms
1	Top Glass Counter	2	4	6	8	12	16
2	Rectangle Table (All side Open)	2	2	3	4	6	8
3	Chairs	6	8	12	16	24	32
4	50 W LED Track Light for General lighting (White/Yellow)	8	12	18	24	36	48
5	Dustbin with Lid	1	2	3	4	6	8
6	Plug Point 15 AMP	2	4	6	8	12	16
7	Carpet			As pe	r sqm		
	0	ption 3					
			18 sqms		36 sqms		72 sqms
1	Tall Glass Showcase	2	4	6	8	12	16
2	Rectangle Table (All side Open)	2	2	3	4	6	8
3	Chairs	6	8	12	16	24	32
4	50 W LED Track Light for General lighting	8	12	18	24	36	48
4	(White/Yellow)						
5	Dustbin with Lid	1	2	3	4	6	8
		1 2	2 4	3 6	4 8	6 12	8 16



	Machinery Booth Package						
Sr	Details	12 sqms   18 sqms   27 sqms   36 sqms   54 sqms   72 sqn					
1	Wooden Shelf	4	6	9	12	18	24
2	Rectangle Table (All side Open)	2	2	3	4	6	8
3	Chairs	6	8	12	16	24	32
1 4	15 W LED Track Light for General lighting (White/Yellow)	8	12	18	24	36	48
5	Dustbin with Lid	1	2	3	4	6	8
6	Plug Point 15 amp	2	4	6	8	12	16
7	Stall Carpet	As per sqm					

#### Additional furniture:

Exhibitors are required to send it directly to the vendor, keeping international@gjepcindia.com in cc, within the stipulated timeline. The form has been emailed to all exhibitors.

If you have opted for additional furniture please share the booth layout to vendor keeping <a href="mailto:internatioanl@giepcindia.com">internatioanl@giepcindia.com</a>. In cc.

Deadline: 25th August 2025

Vendor Details:

Saudi Global Experience Specialists for Preparing and Organizing Exhibitions

Address: 5302, Al Jamajem, 7580, Al Mishael District,

14325, Riyadh, Saudi Arabia

Email: sajex@ges.com

Phone: +966 53121 9236; +971 4885 5448

Payment to be processed before 8th September 2025.

#### **PANEL BRANDING:**

Deadline: 30th August 2025

Exhibitors may arrange and install their own posters at their booths, if required.

Panel Size: 96.6 x 240cm Height

#### Vendor details:

 Orbit Advertising Mr. Sabeer Ali

> Mob: +966 53135 2080 Email: ads@orbitadvt.com



#### **ELECTRICAL & POWER SUPPLY ONLY for RAW SPACE & MACHINARY COMPANIES**

Basic booth package covers 16 AMP Single phase 1 power socket per booth

#### Below are rates for power supply during show days:

Single phase connection (16AMP) – USD 362

Three phase connection (16AMP) – USD 453

Single phase connection (32AMP) – USD 430

Three phase connection (32AMP) - USD 498

Single phase connection (64AMP) – USD 788

Deadline: 30th August 2025

#### Vendor details:

Saudi Global Experience Specialists for Preparing and Organizing Exhibitions

Address: 5302, Al Jamajem, 7580, Al Mishael District,

14325, Riyadh, Saudi Arabia

Email: sajex@ges.com

Phone: +966 53121 9236; +971 4885 5448



#### **CCTV**:

#### **Deadline: 30th August 2025**

Exhibitors may arrange and install their own CCTV systems at their booths, if required. Please note: the panel should not damage, while installation of your CCTV at booth. Below are the details of recommended CCTV Service provider.

#### Vendor details:

Contact Person – Arshad

Email – arshad@fotiosuae.com, info@fotiosuae.com

Mobile - +971502690819/+966591548415/+966581570415

No	Description	Qty	Unit	Unit Cost In AED
	02 nos. Indoor Dome Camera - to operate in regular lighting:			
	DVR with HDD	1	Set	AED 4,750.00
	Cabling			
	Monitor			
	04 nos. Indoor Dome Camera - to operate in regular lighting:			AED 5,750.00
2	DVR with HDD	]   t	Set	
	Cabling			
	Monitor			
	06 nos. Indoor Dome Camera - to operate in regular lighting:		Set	AED 7,750.00
3	DVR with HDD	1		
	Cabling			
	Monitor			
	08 nos. Indoor Dome Camera - to operate in regular lighting:			
3	DVR with HDD	1	Set	AED 10,250.00
	Cabling			
	Monitor			



#### **HOUSEKEEING SERVICES**

Deadline: 30th August 2025

1 Round of cleaning in the morning: 150 SAR

Vendor details:

**FROFM** 

Male Cleaner - South Asian

Cleaner for Morning Shift - 150 SAR (15% VAT Additional)

Contact Person – Shaik Ameer Khan Profm Professional Facility Management

Mob: +966 56 56 932 18 Tel: +966 12 699 6995 Ext. 134

Email: shaik.khan@profm.com.sa & commercial@profm.com.sa

Payment to be processed before 8th September 2025.

#### HOSTESS AND TRANSLATOR.

To facilitate clear and hassle-free business discussions, we strongly recommend opting for the translator service.

Deadline: 28th August 2025

Vendor details:

Birnan & Brond

Contact Person – Mr. Suhail Email - ksa@birnanbrond.com

Contact Number: +966 5557 03282

Sr. No.	Category	Rate per day
English - Arabic	Hostess A+	SAR 1,600
English - Arabic	Hostess A	SAR 1,440
English - Arabic	Hostess B	SAR 1,200



### **FREIGHT FORWARDER:**

Deadline: 28th August 2025



## LIST OF SEQUEL CONTACT PERSONNEL FOR SAUDI ARABIA JEWELLERY EXPOSITION (SAJEX 2025)

SALES COORDINATOR						
STATE	CITY	NAME	PHONE NO	EMAIL ID		
		PRIT NANDA	9082354894	prit.nanda@sequel.co.in		
AAAIIA DACIITDA	MUMBAI - BDB	SANDEEP BELOSE	9321193116	sandeep.belose@sequel.co.in		
MAHARASHTRA		SAMEER SATAM	9819521506	sameer.satam@sequel.co.in		
	MUMBAI - SEEPZ	RAJEEVAN NAIR	7738604115	rajeevan@sequel.co.in		
	AHMEDABAD/RAJKOT	RONAK DAKWALA	9586807854	ronak@sequel.co.in		
GUJARAT	CUDAT	RAHUL LAD	9979556223	Rahul.Lad@sequel.co.in		
	SURAT	ROMIL PATEL	9327509501	impsur@sequel.co.in		
AP / TELANGANA	HYDERABAD	PARAS NATHAN	9949148177	parasnathan@sequel.co.in		
AP / TELANGANA		BOGUM RAMESH	9014511334	sales.hyd@sequel.co.in		
TAMIL NADU	CHENNAI	MURALI	9791163119	murali@sequel.co.in		
TAMIL NADU	COIMBATORE	RAMESH BABU	9791191431	rameshbabu@sequel.co.in		
KARNATAKA	BANGALORE	NANDINI GOYAL	8168087197	nandini.goyal@sequel.co.in		
DELHI	DELHI	SATISH KUMAR	8527611332	satish@sequel.co.in		
RAJASTHAN	JAIPUR	AMANDEEP SINGH	9950796263	amandeep@sequel.co.in		
WEST BENGAL	KOLKATA	ARIJIT GHOSH	9606456764	arijit.ghosh@sequel.co.in		
CUSTOMER CARE			9019024444	intl.crm@sequel.co.in		
INTERNATIONAL EXHIBITORS		JATIN WALA	7738894595	jatin@sequel.co.in		



	OPERATIONS COORDINATOR					
REGION/CITY	NAME	PHONE NO	EMAIL ID			
AAUAADAL DDD	ABDULLLAH	7738008577	impbom@sequel.co.in			
MUMBAI- BDB	NITIN MAKHWANA	9167088291	secureintl.bom3@sequel.co.in			
MUMBAI-SEEPZ	SWAPNIL SAWANT	7977663963	secureintl.bom2@sequel.co.in			
AHMEDABAD/RAJKOT	ARPIT JANI	8850221717	exp.amd2@sequel.co.in			
SURAT	RAHUL LAD	9979556223	Rahul.Lad@sequel.co.in			
DELHI	DHANPAT	8802931460	secureintl.del1@sequel.co.in			
JAIPUR	PRADEEP SHARMA	8107788175	secureintl.jai2@sequel.co.in			
CHENNAI/COIMBATORE	RAJA P	9003089957	secureintl.maa1@sequel.co.in			
HYDERABAD	ASHOK	7981650828	SECUREINTL.HYD1@sequel.co.in			
BANGALORE	VENKATESH K	8019667566	secureintl.blra@sequel.co.in			
EAST	BAPPA SARKAR	8095167575	intl.ccu@sequel.co.in			
INTERNATIONAL EXHIBITORS	JAYARAM GORUR	7795348575	jayaram.gorur@sequel.co.in			

ESCALATION MATRIX					
Head NAME PHONE NO EMAIL ID					
Sales L1	NANDINI GOYAL	8168087197	nandini.goyal@sequel.co.in		
Sales L2	JATIN WALA	7738894595	jatin@sequel.co.in		
Ops	JAYARAM GORUR	7795348575	jayaram.gorur@sequel.co.in		



SEQUEL LOGISTICS PRIVATE LIMITED

Head Office: 2nd Floor, JP Classic, #157/1, Silver Corporate Block 1, Total Environment Campus, EPIP – Phase 2, KIADB, Whitefield, Bangalore – 560066

Regd Office: 431, Chetan Society, Bopal Ghuma Road, Ahmedabad – 380 058, India. Customer Care: +91 901 902 444 CIN U74999GJ2004PTC43772



#### **OTHER INFORMATION:**

- We recommend that you prepare your creatives and brochures in Arabic as well, as it will help visitors understand the information more easily.
- To & fro Shuttle service will be available exclusively from VOCO Jeddah Hotel. The detailed timetable will be shared closer to the show dates.
- Wi-Fi: Exhibitors are requested to carry their own internet dongle.
- Food: Indian and Jain food options will be available at the venue cafeteria during the show days.
- Exhibitors are requested to carry universal adapter